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9 May 1956

MEMORANDUM FOR: Director of Personnel

SUBJECT : Change in Grade - Positions A-8496 and A-8025,
Project AQUATONE

1. It is requested that Position A-8496, Finance Assistant, GS-7, U.S. Field/Test Site, be reallocated at the GS-9 level. Recent review of the functions and responsibilities to be performed by the incumbent of this recently established position indicates that an individual of the GS-9 level will be required at the Test Site. The Office of the Comptroller has made available an individual of the GS-9 grade level who is considered fully competent to handle the proposed duties and we, therefore, request that the proposed change in grade be accomplished.

2. It is also requested that Position A-8025, GS-6, Secretary-Steno, Headquarters/Administrative Section, be upgraded to GS-7. The recent realignment of the Project Headquarters, to conform to the Project Table of Organization changes as approved by the Office of Personnel on 26 April 1956, has resulted in a change in the concept of the duties to be provided by the incumbent of this position. The incumbent designee for Position A-8025 is a GS-7, Secretary-Steno, and in order to avoid the slotting of a GS-7 in a GS-6 position, it is requested that a corresponding change be made in the Table of Organization approved grade level.

FOR THE PROJECT DIRECTOR:

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